

ICDA High School Board of Directors

**MEETING MINUTES**

May 19, 2016 \* 5:30 P.M.  
ICDACHS ▪ 1195 Corporate Blvd., Reno NV 89502

- I. Call to Order- Michel Fike calls the meeting to order at 5:38 p.m.
- II. Roll Call-
  - a. Board Members Present: Michel Fike, Jessica Rodriguez, Lisa Fitzpatrick, Wendy Liebler
  - b. Staff Members Present: Dawn Gilmore, Harlene Shepherd, Diana Benincasa, Gustin Gondoras
  - c. Student Representative – Keeli Rodriguez – Absent
  - d. Jerome Martinez arrives for 2<sup>nd</sup> public comment
- III. Pledge of Allegiance- Lead by Michel Fike
- IV. Public Comment:

**Comments from the public are invited at this time. The Board is precluded from discussing or acting on items raised by public comment, which are not already on the agenda. Comments cannot be restricted based on viewpoint. Public comments are limited to three minutes per person.**

  - a. Lisa Fitzpatrick gives commendations to ICDA for working with her school for their graduation event
- V. Routine Business:
  - a. Approval of Agenda:
    - i. Jessica Rodriguez moves to adopt the May16th, 2016 Meeting Agenda (Items may be called out of order; two or more items may be combined, and items may be removed from agenda or delayed at any time) – Wendy Liebler 2nds, motion carries
- VI. Oral Reports:
  - a. Student Representative Report
    - i. Student Representative must come to the June meeting for an exit interview
    - ii. Thank you letters and letters of recommendation will be offered
  - b. Board Member Activity Reports
    - i. None
  - c. Principal Reports
    - i. Board informed on make-up seat time strategy and progress
    - ii. Video “Get-Well” card for ill student has been produced – student will be graduating and will walk (a contingency plan is in place if the student is unable)
  - d. Financial Report – moved to section VIII
  - e. Committee Report(s) - none
- VII. Consent Agenda:
  - a. Approval of April 21<sup>st</sup>, 2016 Meeting Minutes
    - i. Jessica Rodriguez motions to approve the April 21<sup>st</sup>, 2016 Meeting Minutes as amended. Wendy Liebler 2nds, motion carries
- VIII. Discussion and Possible Action Items
  - a. Discussion and Approval of Final Budget for FY 2016-2017 (Due June 8<sup>th</sup>, 2016)
    - i. Harlene Shepherd presents budget – budget reviewed
      1. Wendy Liebler motions to approve the Final Budget for FY 2016-2017 – Jessica Rodriguez 2nds, motion carries
  - b. Review and Approval of Financials for April 2016
    - i. Harlene Shepherd present the financials for April 2016
    - ii. Dawn Gilmore discusses the movement of reserve funds in order to balance the budget for years’ end
      1. Wendy Liebler motions to approve the Financials for April 2016– Jessica Rodriguez 2nds, motion carries
  - c. Review and Approval of NV Alternative Performance Framework

- i. Dawn Gilmore presents information on the framework and funding
    - ii. ICDA CHS will forgo the Alternative Performance Framework
    - iii. ICDA CHS will be applying for the Turnaround Grant
  - d. Pursuant to NRS 388.800 – NRS 388.860 as applicable to Distance Education Programs
    - i. Review of the State of Nevada Department of Education Distance Education Presentation.
      - 1. Dawn Gilmore presents
      - 2. Dawn Gilmore present correspondences with Mr. Jeff Wells and the changes for Distance Education
    - ii. Review and approval of the ICDA Charter High School Distance Education Renewal Application.
      - 1. Wendy Liebler motions to approve the ICDA Charter High School Distance Education Renewal Application – Jessica Rodriguez 2nds, motion carries
  - e. Modified Self-evaluation for Board Members
    - i. In-progress due June 30<sup>th</sup>, 2016
  - f. Principal Evaluation
    - i. Jessica Rodriguez motions to table – Wendy Liebler 2nds, motion carries
  - g. Marketing
    - i. Jessica Rodriguez presents information on the “sky banner” for the Meadow Wood Mall
    - ii. Lisa Fitzpatrick expresses concerns for the sky banner
    - iii. Board Discusses marketing options
    - iv. Dawn Gilmore presents ICDA CHS business cards
    - v. Ideas list will be created for next meeting
- IX. Information Items
- X. Public Comment: (As detailed previously in the agenda)
  - a. Jerome Martinez presents safety planning for the next SY.
- XI. New Business – Next Meeting Planning
  - a. Next meeting will be held on June 16<sup>th</sup>, 2016 @5:30 p.m.
    - i. Modified Self-evaluation for Board Members
    - ii. Principal Evaluation
    - iii. Marketing
- XII. Next Meeting Confirmation & Adjournment
  - a. Wendy Liebler motions to adjourn at 6:28 p.m. – Jessica Rodriguez 2nds, meeting adjourned

MEMBERS OF THE PUBLIC WHO ARE DISABLED AND REQUIRE SPECIAL ACCOMMODATIONS OR ASSISTANCE AT THE MEETING ARE REQUESTED TO NOTIFY GUSTIN GONDORAS BOARD ASSISTANT, AT 1195 CORPORATE BLVD, RENO, NEVADA 89502 OR BY CALLING (775) 857-1544 PRIOR TO THE MEETING DATE.

**This agenda posted at the following locations:** ICDA Charter High School: 1195 Corporate Blvd. Reno NV / ICDA website: [icdachs.com](http://icdachs.com) / Washoe County School District Administration Offices: 425 East Ninth Street Reno, NV / TMCC Meadow Mall Campus 5270 Neil Rd, Reno, NV, 89502