

ICDA High School Board of Directors

MEETING MINUTES

July 21st, 2016 * 5:30 P.M.

ICDACHS ▪ 1195 Corporate Blvd., Reno NV 89502

- I. Call to Order: Michel Fike calls the meeting to order at 5:40pm
- II. Roll Call:
Board Members Present: Michel Fike, Jessica Rodriguez, Lisa Fitzpatrick, Wendy Liebler
Student Representative Present: Keeli Rodriguez
Staff Members Present: Dawn Gilmore, Diana Benincasa, Harlene Shepherd, Gustin Gondoras
Guests: Lindy Deller
- III. Pledge of Allegiance: Michel Fike leads
- IV. Public Comment: None
- V. Routine Business:
 - a. Approval of Agenda: Wendy Liebler moves to adopt the July 28th, 2016 meeting agenda with emergency items added under NRS: 241.020(2) and (8). Jessica Rodriguez 2nds, motion carries
- VI. Oral Reports:
 - a. Board Member Activity Reports
 - i. None
 - b. Principal Reports
 - i. 43 students enrolled in summer school courses
 - ii. Mr. Marty Lewis directed a summer camp for ARTown at the school
 - iii. The Turnaround Plan and Grant has been approved for ICDACHS. A boot camp for leadership team will be held in Utah. Professional Development dates and programs are being set for the upcoming year.
 - iv. Distance Education has grown substantially.
 - v. Over-crowding in the district and the potential increase in student numbers is presented.
 - vi. Interviews for several positions are underway for ICDACHS for the Front Desk position, Councilor/Ed. Tech, and English Teacher.
 - c. Financial Report
 - i. Harlene Shepherd presents the year end financials
 - ii. Wendy Liebler moves to adopt the May 2016 and June 2016 financial reports. Lisa Fitzpatrick 2nds, motion carries
 - d. Committee Report(s)
 - i. Wendy Liebler and Jessica Rodriguez present the minutes for the Marketing Committee meeting- Minutes are in the artifacts
 - ii. Jessica Rodriguez and Keeli Rodriguez present potential branding changes for ICDACHS
- VII. Consent Agenda:
 - a. Wendy Liebler moves to approve the June 16th, 2016 Meeting Minutes with revisions in sections VI C and C-2, VIII C and C-4. Jessica Rodriguez 2nds, motion carries
- VIII. Discussion and Possible Action Items
 - a. Board Member Application Review

- i. Lindy Deller's application is reviewed
 - ii. Wendy Liebler moves to accept Lindy Deller as a member of ICDACHS's Board of Directors. Lisa Fitzpatrick 2nds, motion carries
 - iii. Wendy Liebler moves to withdraw the 2nd application submitted to Board at this time. Jessica Rodriguez 2nds, motion carries
 - b. Marketing Committee Report
 - i. No actions needed at this time
 - c. Contracts for 2016-2017 School Year
 - i. Item taken out of order – Item e is addressed first
 - ii. Jessica Rodriguez moves to retroactively accept the 2016-2017 SY satellite contracts. Wendy Liebler 2nds, motion carries
 - iii. Jessica Rodriguez moves to approve the formatted classified and certified employee agreements for the 2016-2017 SY with a contingency plan for to receive retroactive step pay if and when the student numbers increases to 215 or more. Lisa Fitzpatrick 2nds, motion carries
 - d. Board Member Binders
 - i. Dawn Gilmore presents options for board binders – no action required at this time
 - e. Emergency Items added under NRS: 241.020
 - a Student Handbook
 - 1. Wendy Liebler presents the handbook with changes to the disciplinary and PBIS sections
 - 2. Recommends that a staff and teacher signature page be added to the document
 - 3. Jessica Rodriguez moves to adopt the ICDACHS Student Handbook with the addition of and signature page for staff and teacher for the 2016-2017 SY. Wendy Liebler 2nds, motion carries
 - b Employee Handbook
 - 1. Jessica Rodriguez moves to adopt the ICDACHS Employee Handbook for the 2016-2017 SY. Wendy Liebler 2nds, motion carries
 - c Emergency Response Plan Review
 - 1. Dawn Gilmore presents the new codes for the ERP
 - 2. Wendy Liebler moves to acknowledge the annual review of the Emergency Response plan with revisions in accordance with NRS 388.253 and 255 and acknowledgment of NRS 388.245- Notice of Completion and Compliance. Lindy Deller 2nds, motion carries

IX. Information Items

- a. None at this time

X. Public Comment: (As detailed previously in the agenda)

- a. None at this time

XI. New Business – Next Meeting Planning

- a. Next meeting will be held on August 18th at 5:30pm
- b. Marketing and fundraising
- c. Professional development for students
- d. Board retreat planning
- e. Board goals and job description presentation
- f. Establishment of Board Committees
- g. Committee Benchmarks

XII. Next Meeting Confirmation & Adjournment

- a. Wendy Liebler moves to adjourn at 8:00pm and reconvene on August 18th at 5:30pm. Jessica Rodriguez 2nds, motion carries.

MEMBERS OF THE PUBLIC WHO ARE DISABLED AND REQUIRE SPECIAL ACCOMMODATIONS OR ASSISTANCE AT THE MEETING ARE REQUESTED TO NOTIFY GUSTIN GONDORAS BOARD ASSISTANT, AT 1195 CORPORATE BLVD, RENO, NEVADA 89502 OR BY CALLING (775) 857-1544 PRIOR TO THE MEETING DATE. **This agenda posted at the following locations:** ICDA Charter High School: 1195 Corporate Blvd. Reno NV / ICDA website: icdachs.com / Washoe County School District Administration Offices: 425 East Ninth Street Reno, NV / TMCC Meadow Mall Campus 5270 Neil Rd, Reno, NV, 89502