

ICDA High School Board of Directors

**MEETING AGENDA**

August 18th, 2016 \* 5:30 P.M.  
ICDACHS ▪ 1195 Corporate Blvd., Reno NV 89502

- I. Call to Order- Michel Fike calls the meeting to order at 5:37pm
- II. Roll Call
  - a. Board Members Present: Michel Fike, Jessica Rodriguez, Lisa Fitzpatrick, Wendy Liebler, Lindy Deller
  - b. Staff Members Present Dawn Gilmore, Diana Benincasa, Gustin Gondoras
- III. Pledge of Allegiance – Led by Michel Fike
- IV. Public Comment: - None
- V. Routine Business:
  - a. Wendy Liebler motions to adopt the August 18<sup>th</sup>, 2016 Meeting Agenda, Jessica Rodriguez 2nds, motion carries
- VI. Oral Reports:
  - a. Board Member Activity Reports
    - i. None
  - b. Principal Reports
    - i. Current Student Enrollment: 202. Distance education numbers have grown and recruitment of on campus students continues.
    - ii. Potential Distance Education in California is being monitored
    - iii. Crisis Response Protocols Reviewed
    - iv. Building and Grounds are in good condition
    - v. Committees sign-up sheet is presented
    - vi. Training manual for the board to review is presented – [charterschools.nv.gov](http://charterschools.nv.gov)
    - vii. First two weeks of the 16-17 SY have run smoothly
    - viii. 3 New Employees are doing well
      1. The student responses to the new English Teacher are positive
      2. The Education Tech Specialist is doing well and settling-in
      3. The Receptionist/Lunch employee went through her training and is doing well
  - c. Financial Report
    - i. None
- VII. Consent Agenda:
  - a. Jessica Rodriguez motions to for the approval of July 28th, 2016 Meeting Minutes with edits, Wendy Liebler 2nds, motion carries
- VIII. Discussion and Possible Action Items
  - a. Professional Development for students
    - i. Jessica Rodriguez has spoken with several businesses in the Midtown area – generally a positive response from the businesses.
    - ii. Dawn Gilmore suggests that a time line of activities and student developments and a response survey for employers/businesses.
    - iii. Jessica Rodriguez presents ideas for mock interviews and would like to try and hold them on-site (of the business)

- iv. A curriculum covers resumes, cover letters, interview skills, etc. is discussed
- v. Interview Etiquette is discussed
- vi. The spring of 2017 SY for implementation
- vii. No action required
- b. Marketing and Fundraising
  - i. Wendy Liebler discusses the potential for ICDACHS rebranding
  - ii. Dawn Gilmore expresses concern with former graduates being alumni to an institution that no longer exists
  - iii. Lindy Deller asks if students receive and exit interview before graduation
    - 1. Mrs. Gilmore will look at the potential implementation
  - iv. Jessica Rodriguez presents the idea of a child friendly Haunted House run in the school as means of community and parent outreach
  - v. Traveling musical performances and concerts held at the school for the community
  - vi. Renting the event center out for award ceremonies
  - vii. No action is taken at this time
- c. Contract for Legal Representation
  - i. Dawn Gilmore presents the contract for legal representation of ICDACHS
  - ii. Michel Fike signs the contract
- d. Board Retreat planning
  - i. The Retreat will be held on September 9<sup>th</sup> 2016, from 11:30 to 3:30pm in the Career Readiness center
  - ii. Wendy Liebler motion to hold the retreat at the proposed time, Lindy Deller 2nds, motion carries
- e. Board Training and Goals
  - i. Dawn Gilmore presents - archived
- f. Establishment of Board Committees and Committee Benchmarks
  - i. Wendy Liebler motions to table item f., Jessica Rodriguez 2nds, motion carries
- g. Closed Session
  - i. **Michel Fike calls for a break at 6:35pm**
  - ii. Closed session begins at 7:00pm
  - iii. Closed session concludes at 7:28pm

IX. Information Items

- a. None

X. Public Comment: (As detailed previously in the agenda)

- a. None

XI. New Business – Next Meeting Planning

- a. Next Meeting will be held on September 15<sup>th</sup> at 5:30pm

XII. Next Meeting Confirmation & Adjournment

- a. Wendy Liebler motions to adjourn at 7:31pm and reconvene on September 15<sup>th</sup> at 5:30pm, Jessica Rodriguez 2nds, meeting adjourned

MEMBERS OF THE PUBLIC WHO ARE DISABLED AND REQUIRE SPECIAL ACCOMMODATIONS OR ASSISTANCE AT THE MEETING ARE REQUESTED TO NOTIFY GUSTIN GONDORAS BOARD ASSISTANT, AT 1195 CORPORATE BLVD, RENO, NEVADA 89502 OR BY CALLING (775) 857-1544 PRIOR TO THE MEETING DATE. **This agenda posted at the following locations:** ICDA Charter High School: 1195 Corporate Blvd. Reno NV / ICDA website: [icdachs.com](http://icdachs.com) / Washoe County School District Administration Offices: 425 East Ninth Street Reno, NV / TMCC Meadow Mall Campus 5270 Neil Rd, Reno, NV, 89502