

ICDA High School Board of Directors

**MEETING MINUTES**

March 16<sup>th</sup>, 2017 \* 5:30 P.M.  
ICDACHS ▪ 1195 Corporate Blvd., Reno NV 89502

- I. Call to Order-Meeting called to order at 5:
- II. Roll Call:
  - a. Board Members Present: Michel Fike, Lisa Fitzpatrick, Wendy Liebler, Lindy Deller
  - b. Staff Members Present: Dawn Gilmore, Diana Benincasa, Harlene Shepherd, Gustin Gondoras
  - c. Student Members Present: Tyra Garret arrives at 6:47pm, Zac West (absent)
  - d. Guests Present: Gina Adams, Ray Wojdynski
- III. Pledge of Allegiance- Led by Michel Fike
- IV. Public Comment:
  - a. Ray Wojdynski comments on ICDA's various surveys conducted during the 2015-2016 SY and their outcomes
- V. Routine Business:
  - a. Lindy Deller motion to adopt the March 16<sup>th</sup>, 2017 Meeting Agenda, Wendy Liebler 2nds, motion carries.
- VI. Oral Reports:
  - a. Board Member Reports
    - i. None
  - b. Principal Reports
    - i. Dawn Gilmore reports that snow days and the adjusted calendar for the school year has been received and approved by the district satisfying NRS
    - ii. Prom will be held on 3/17/17
    - iii. ACT Testing has been completed
    - iv. Staff and students are working on active recruitment
    - v. Gina Adams presents recruitment projects and activities – a goal of 23-25 freshmen that will achieve graduation with ICDA
    - vi. Dawn Gilmore reports that enrollment is 211 students
    - vii. The School Improvement Plan is due May 1<sup>st</sup>, 2017
    - viii. The School Performance Plan has been submitted and ICDA has received its report
      1. Dawn Gilmore presents the letter
    - ix. Dawn Gilmore has been invited to a grant summit for PLC – April 15<sup>th</sup> is the due date
    - x. NCAT survey is being completed
    - xi. No spring intersession will be held
    - xii. 2 TMCC sponsored students
  - c. Student Representative Report
    - i. Lindy Deller motions to table at this time, Lisa Fitzpatrick 2nds, motion carries
    - ii. Tyra Garret presents
  - d. Financial Report
    - i. Review and Approval of January-March 2017 Financials
      1. Dawn Gilmore and Harlene Shepherd present the Tentative 2017-2018 SY Budget (Item m from section VIII.)
      2. Michel Fike inquires on ICDA's non-profit status – Dawn Gilmore will be meeting on 5/20/17 to address

3. Wendy Liebler motions to approve the January-March 2017 Financials, Lindy Deller 2nds, motion carries
4. Wendy Liebler motions to approve the Tentative 2017-2018 SY Budget (Item m from section VIII, Lindy Deller 2nds, motion carries

VII. Consent Agenda:

- a. Approval of January 19th, 2017 Meeting Minutes
  - i. Lisa Fitzpatrick motions to adopt the January 19<sup>th</sup>, 2017 Meeting Minutes as amended, Lindy Deller 2nds, motion carries

VIII. Discussion and Possible Action Items

- a. Board Member Application Review
  - i. None at this time
- b. ICDACHS By-law review and possible amendment to remain up-to-date with NRS(s)
  - i. The by-laws are reviewed by the board
  - ii. Wendy Liebler has questions concerning board requirements
  - iii. Lindy Deller motions to approve the by-law review, Wendy Liebler 2nds, motions carries
- c. 2017-2018 SY Calendar Review and Approval
  - i. Wendy Liebler motions to table, Lindy Deller 2nds, motion carries
- d. 2017-2018 SY Bell Schedule Review and Approval
  - i. Dawn Gilmore presents the options for the 2017-18 SY Bell Schedule
  - ii. NRS's discussed and the available schedule for next meet will be voted upon by the staff
  - iii. Lindy Deller motions to table the review and approval of the 2017-2018 SY Bell Schedule, Wendy Liebler 2nds, motion carries.
- e. Statistical Calendar Review and Approval
  - i. Lindy Deller motions to table, Wendy Liebler 2nds, motion carries
- f. Crisis Response Plan Review and Approval
  - i. Dawn Gilmore presents the crisis response plan
  - ii. Lindy Deller motions to approve the Crisis Response Plan, Wendy Liebler 2nds, motion carries
- g. Update to School Performance Plan Review and Approval
  - i. Dawn Gilmore presents the updates to the School Performance Plan
  - ii. The Board discusses the potential for community outreach programs to be included
  - iii. Lindy Deller motions to approve the School Performance Plan, Wendy Liebler 2nds, carries
- h. Change in Employee Contracts - Discussion Only
  - i. No action necessary- The Board and Dawn Gilmore discuss
- i. Review of 2016-2017 SY Graduation Class Data
  - i. No action necessary- Dawn Gilmore presents
- j. 2016-2017 SY Graduation Venue and Planning Procedures
  - i. No action necessary- Gina Adams presents that it will be held at Nightingale Hall on UNR campus
- k. 2016-2017 SY Curriculum Audit
  - i. Lindy Deller motions to table, Wendy Liebler 2nds, carries
- l. 2016-2017 SY Attendance Audit
  - i. No Action necessary- Dawn Gilmore presents
- m. Purposed 2017-2018 SY Budget
  - i. Moved section VI item d for review and approval
- n. Review of Turnaround Grant Budget
  - i. Moved to section VI item d for review
- o. Lisa Fitzpatrick motions for a closed session at 7:56pm
- p. Michel Fike calls the board back into session at 8:45pm

- IX. Information Items
  - a. Dawn Gilmore notifies the board that all the annual audits have come back compliant
  
- X. Public Comment: (As detailed previously in the agenda)
  - a. Lindy Deller comments on the current legislative session she attended and what certain changes could mean
  - b. Ray Wojdynski comments on the potential for data gathering for student's average arrival times, contract availability, and PLC training awareness.
  
- XI. New Business – Next Meeting Planning
  - a. Next meeting will 4/20/17 at 5:30pm
  
- XII. Next Meeting Confirmation & Adjournment
  - a. Wendy Liebler motion to adjourn and reconvene on 4/20/2017 at 5:30pm, Lindy Deller 2nds, meeting adjourned