

ICDA High School Board of Directors

MEETING MINUTES

October 15, 2015 * 6:30 P.M.

ICDACHS ▪ 1195 Corporate Blvd., Reno NV 89502

- I. Call to Order: Meeting was called to order by Michel Fike at 6:43pm
 - a. Location - Library
- II. Roll Call:
 - a. Board Members Present: Michel Fike, Jessica Rodriguez, Lisa Fitzpatrick
 - b. Staff Members Present: Dawn Gilmore, Tony Nitz, Harlene Sheperd, Gustin Gondoras(Secretary)
 - c. Student Representative Present: Keeli Rodriguez (adopted this meeting)
 - d. Guests Present: Wendy Liebler (Board Applicant)
- III. Pledge of Allegiance:
 - a. Lead by Michel Fike
- IV. Public Comment

Comments from the public are invited at this time. The Board is precluded from discussing or acting on items raised by public comment, which are not already on the agenda. Comments cannot be restricted based on viewpoint. Public comments are limited to three minutes per person.

 - a. Keeli Rodriguez – Discusses family involvement survey:
 - i. Student outreach to elementary school students to show the dance, art, various other programs ICDA has to offer.
 - ii. Spaghetti Dinner
 - iii. Haunted House to bring in the community.
 - iv. Veteran’s Day Parade participation
- V. Routine Business
 - a. Approval of Agenda: Action to adopt the October 15th, 2015 Meeting Agenda (Items may be called out of order; two or more items may be combined, and items may be removed from agenda or delayed at any time)
 - i. Jessica Rodriguez motions to adopt the meeting agenda, items can be called out of order, combined, removed, or delayed. Lisa Fitzpatrick 2nds. Motion carries.
- VI. Oral Reports
 - a. Board Member Activity Reports
 - i. Jessica Rodriguez discusses and praises this semester’s student performance and the school’s aesthetic/format of the show.
 - ii. Jessica Rodriguez discusses participation in the Veteran’s Day Parade as an idea to get students involved and get the ICDA name out to the public.
 - b. Principal and Vice Principal Reports
 - i. Vice Principal -
 - i. Tony Nitz presents the HSPE testing schedule for the week of October 19th to the 22nd, 2015
 - ii. Building and Grounds – Nothing to report

- ii. Principal –
 - i. Dawn Gilmore presents the enrollment figures for term 2:
 - 1. 168 enrolled (70 in distance)
 - ii. New online line courses/curriculum/programs presented
 - 1. Fuel ED courses discussed
 - 2. Adoption of policies for the new programs is being established
 - iii. The first free dance instruction night (September 25th, 2015) is presented
 - iv. The School Safety Team is presented: Dawn Gilmore, Tony Nitz, Diana Benincasa, Jerome Martinez
 - v. An class in animation was added to the curriculum for this term
 - vi. The Close-Up trip for a student was paid in full and the donations received via fundraising will be used to help support their trip
 - vii. Health and Safety Inspection of the school was a success – no deductions.
 - viii. NRS Harassment Legislation discussed:
 - 1. There are some issues with social media on campus and there is a need to discuss the legislation with students and parents
 - 2. A social media presentation and changes to the laws concerning social media will be created by one adult representative and two student representatives
 - ix. There was an incident on campus on October 15th, 2015 – A physical altercation that led to the police being on campus. One of the students involved was the person that reported to the police, not the school
 - x. Average daily Enrollment Report presented from term one : 227 students
- c. Financial Report
 - i. Harlene Shepard reports that as of September 30th, 2015
 - i. There is a positive cash flow for the school
 - ii. The net income is negative due to it being the start of the school year and supplies are front loaded in the budget
 - iii. A teacher reimbursement plan for supplies is discussed
 - iv. Check register – nothing of concern
 - v. The draft of the school’s audit is discussed – a CPA will be present at the next meeting to explain details
 - vi. On page 7 of the Audit Draft there is a huge negative – it is due to the justification of the PERS program within the district and it is showing in all audits
 - vii. Page 10 of the draft shows that ICDA is under budget, doing well, and in a good position

VII. Consent Agenda

- a. Approval of September 17th, 2015 Meeting Minutes
 - i. Jessica Rodriguez motions to approve the minutes with edits. Lisa Fitzpatrick 2nds, motion carries
- b. Approval of October 2nd, 2015 Emergency Meeting Minutes
 - i. Jessica Rodriguez motions to approve the minutes with edits. Lisa Fitzpatrick 2nds, motion carries

VIII. Discussion and Possible Action Items

- a. Review and Possible Approval of Submitted Board Applications
 - i. Dawn Gilmore recommends Wendy Liebler as a candidate for the board

- i. Jessica Rodriguez motions to accept Wendy Liebler to be a member of the board.
Lisa Fitzpatrick 2nds, motion carries.
 - ii. The Board welcomes Wendy Liebler as a new member
 - ii. Jessica Rodriguez requests an application packet for a potential board member
- b. Review and Possible Approval of Officers and Duties
 - i. Dawn Gilmore discusses officers' responsibilities per position.
 - ii. Gustin Gondoras (secretary) hears recommendations and calls for a vote for the following officers:
 - i. President- Michel Fike- nominated by Jessica Rodriguez - (unanimous)
 - ii. Vice President- Jessica Rodriguez- nominated by Michel Fike - (unanimous)
 - iii. Secretary Treasurer- Lisa Fitzpatrick- nominated by Jessica Rodriguez - (unanimous)
 - iv. Other Officers- Remain at large
- c. Review and Possible Approval of September 30th Financial Statements and List of Expenditures
 - i. Jessica Rodriguez motions to approve the September 30th Financial Statements and List of Expenditures. Wendy Liebler 2nds, motion carries
- d. Confirmation of Keeli Rodriguez as student Representative to the Board
 - i. Lisa Fitzpatrick motions to adopt Keeli Rodriguez as student to the Board. Wendy Liebler 2nds, motion carries – The Board Welcomes Keeli Rodriguez as the Student Representative
- e. Review of School Board Performance Plan Information
 - i. Dawn Gilmore asks the board to review the application packet and requests potential changes as long as it falls within the legal needs
 - ii. Jessica Rodriguez will examine the Board Evaluation process for the next meeting to make potential recommendations
 - iii. Open Meeting Law training could potentially be a retreat or workshop -
 - i. Jessica Rodriguez motion to have an Open Meeting Law workshop on November 6th at 11:30am. Lisa Fitzpatrick 2nds, motion carries (post for public)
 - iv. Jessica Rodriguez motions to table this section until the workshop on November 6th, 2015. Lisa Fitzpatrick 2nds, motion carries

X. Public Comment (as detailed previously in agenda)

- a. Michel Fike – Will be willing to donate to Spaghetti Dinner

XI. New Business – Next Meeting Planning

- a. 2015-2016 Board Meeting Dates
 - i. Jessica Rodriguez motion to strike from the agenda. Lisa Fitzpatrick 2nds, motion carries

XII. Next Meeting Confirmation & Adjournment

- a. Michel Fike proposes to meet on November 19th at 5:30pm
- b. The following Agenda items will be included:
 - i. Auditors will be present
 - ii. Suggestions for the Board Applications and Evaluations
 - iii. Board Open Meeting Law Workshop Review
 - iv. Student Representative Report
- c. Jessica Rodriguez motions to meet again on November 19th at 5:30pm. Wendy Liebler 2nds, motion carries

- d. Jessica Rodriguez motions to adjourn, Lisa Fitzpatrick 2nds, motion carries – meeting adjourns at 7:58pm

MEMBERS OF THE PUBLIC WHO ARE DISABLED AND REQUIRE SPECIAL ACCOMMODATIONS OR ASSISTANCE AT THE MEETING ARE REQUESTED TO NOTIFY GUSTIN GONDORAS, BOARD ASSISTANT, AT 1195 CORPORATE BLVD, RENO, NEVADA 89502 OR BY CALLING (775) 857-1544 PRIOR TO THE MEETING DATE.

This agenda posted at the following locations: ICDA Charter High School: 1195 Corporate Blvd. Reno NV / ICDA website: icdachs.com / Washoe County School District Administration Offices: 425 East Ninth Street Reno, NV / TMCC Meadow Mall Campus 5270 Neil Rd, Reno, NV, 89502