

ICDA Charter High School

Regular Meeting Minutes of the Governing Board

July 16, 2014 – 6:30 PM

ICDA Arts Center. 5400 Equity Way. Reno NV 89502

1. **Item Ia. Call to Order:** Board President, Bill Penn called meeting to order at 6:31 PM

2. **Item Ib. Roll Call:**

Board Members Present:

Staci Griffus
William Penn
Reva Rindy
Michel Fike

Board Members Absent:

Lynn Gilbert

Staff:

Dr. Carol White
Dawn Gilmore
Miguel Carter

Guests:

3. **Item Ic. Pledge of Allegiance:** Led by Bill Penn

4. **Item Id. Approval of July 16, 2014 Agenda:** Staci Griffus made a motion to approve the July 16, 2014 meeting agenda with requests that item IVb. be moved to a discussion item and to remove item Vd. from the agenda. Motion was seconded by Reva Rindy, and approved with a unanimous vote.

5. **Item II: Public Comment:** Dr. White informed board that Miguel Carter would stand as proxy for Mr. Tony Nitz with building improvement updates.

6. **Item III a: Principal, AP and/or Dean's Report.** Board noted that reports involved agenda item Va. and would be discussed at that time.

7. **Item IIIb: Board Member Reports.** Bill Penn informed board of the approval for a credit line of increase to either 12,000 or 15,000 with First Independent Bank for the purchase of security equipment; final amount pending. Mr. Penn suggested that a purchase order for the equipment be added to spending documents upon final purchase.

8. **Item IIIc. Teacher Reports.** Mr. Carter discussed video/audio security surveillance. Handout offered legend of placement and costs of equipment. Refer to attachment – ICDA Video/Audio Surveillance. Mr. Carter also discussed handout – System Cost – and additional funding needed for new building improvements. At board member request the handout will be amended for next meeting to include approved amounts with a column that shows the previous approved amount and any changes in the final vendor costs.

9. **Item IV: Consent Agenda.** On motion by Reva Rindy seconded by Michel Fike and approved with a unanimous vote, the June 23, 2014 regular meeting minutes were approved.

10. Item Va: Discuss and possibly approve interview committee's recommendation of new ICDA principal. Bill Penn offered the board information regarding the candidate search and eventual panel decision that the principal position be offered to Dawn Gilmore. Board agreed that the correct term for the interview group was a 'panel' rather than a 'committee.' On motion by Staci Griffus seconded by Reva Rindy and approved with a unanimous vote, the interview panel's recommendation was accepted that Dawn Gilmore be the new ICDA principal. Follow up comments by Dr. Carol White informed the board of Mrs. Gilmore's current role in the school until the official August 1, 2014 date.

11. Item Vb: Review and possibly approve purchase of refurbished computers at an estimated cost of \$27,000.00. Miguel Carter explained the opportunity for refurbished computers for the school – email handout attached. Discussion regarding the reliability of Windows 7 platform in near future.

12. Item Vc: Review and possibly approve flooring bid from Renew Bamboo for \$22,000.00. Board discussed complete bamboo flooring for auditorium. Previous bid of \$22,000 did not include entire auditorium floor. New bid totaled \$30,500. Bill Penn suggested board allocate additional funds to complete the entire flooring area. Invoice handout attached. On motion by Staci Griffus seconded by Michel Fike and approved with a unanimous vote, the board approved flooring bid from Renew Bamboo for 30,500. Upon approval, a deposit check for \$23,000 was signed.

13. Item Vd: Discussion and review of Financial Report. Staci Griffus suggested the budget be modified to include a line showing the previously approved budget in comparison with the new budget changes – to be presented at next board meeting.

14. Item VI: Public Comment. Dr. Carol White informed the board the Richard Wray is the new owner of the school building at 1195 Corporate Blvd, and will be taking over ownership on August 31, 2014. Dr. White informed the board Friends of ICDA wish to dissolve the foundation; and will donate remaining fund balance to ICDA. Dr. White requested the board ask current members of Friends to bring in new membership allowing current members to resign, as it is a value to the school to maintain the 501 C3. Dr. White suggested that the board review the budget with the new principle due to current changes. Dr. White shared with the board the letter from WCSD requesting a meeting with board president and a full audit. Handout attached.

15. Item VII: Next Meeting Confirmation & Adjournment. Discussion for Board of Directors retreat to be held August 1, 2014 at 12:30 PM. Meeting adjourned at 8:15 PM. On motion of Reva Rindy and seconded by Michel Fike the next meeting date was confirmed and the meeting was adjourned with a unanimous vote.