

Regular Meeting Minutes of the Governing Board

March 19, 2014 – 4:00 PM

ICDA Library – Main Campus: 1195 Corporate Blvd. Reno NV 89502

**Ia. Call to Order:** Board President, Bill Penn called meeting to order at 4:07 PM

**Ib. Roll Call:**

Board Members Present:

Bill Penn  
Staci Griffus  
Lynn Gilbert  
Reva Rindy

Staff:

Dr. Carol White, Principal  
Dawn Gilmore, Dean & Teacher  
Toni Arell, Executive Assistant & Personnel  
Miguel Carter, IT Administrator & Teacher  
Celia Walker, Library  
Stephanie Carlisle, Teacher

Board Members Absent:

Kathie Smith  
Barbara Land

Guests:

**Ic. Pledge of Allegiance:** Led by Bill Penn

**Id. Approval of March 19, 2014 Regular Meeting Agenda:** On motion by Staci Griffus with the request that the start time be changed from 4:30 to 4:00; the motion was seconded by Reva Rindy, and approved with a unanimous vote. The February 19, 2014 Regular Meeting Agenda items were approved and if necessary, may be taken out of order.

**II. Public Comment:** There was no public comment at this time.

**IV. Consent Agenda:** Reva Rindy asked that Consent Agenda item C. be placed on the regular agenda. The board agreed. Reva made a motion to approve the Consent Agenda, minus item C; Staci Griffus seconded; the motion passed unanimously.

**IIIa: Principal, Assistant Principal and/or Dean Reports:** In Tony Nitz' absence, Dr. White review the AP report (see attached); 25 new students have enrolled as of 3/19 for Block 4. Dr. White informed the board that the WCSD monitoring results would be available on March 21<sup>st</sup>.

**IIIb: Board Member Reports:** There were no reports from the board.

**IIIc: Teacher Reports:** Miguel Carter reported that one family from ICDA would be participating in the WCSD-sponsored Family Access Day at UNR on Saturday, March 22<sup>nd</sup>. Mr. Carter and 10 students participated in UNR's College and Career Readiness pilot project. Stephanie Carlisle reported that she invited Larry Earl to speak to an assembly of students about slavery, and that she is involving her students in a protest against puppy, kitty, and bunny mills.

**Va. Investment Policy:** Bill Penn asked to defer this item until the budget is approved. Staci Griffus made a motion to table this item until the next scheduled board meeting, April 16<sup>th</sup>. Lynn Gilbert seconded; the motion passed unanimously.

**Vb. 2014-2015 Operating Budget:** Both Bill Penn and Reva Rindy made comments to Dr. White about how she has worked exceptionally hard to keep the school running as efficiently as it is. Staci Griffus made a motion to approve the 2014-2015 Operating Budget; Reva Rindy seconded. The motion passed, unanimously.

**Vc: 2014-2015 Calendar and Alternative Schedule:** Carol White explained that the 2014-2015 ICDA calendar is 143 days, and that teachers and staff will work a true four-day work week. Reva Rindy commented that keeping the building dark on Fridays should save on utility costs. Dr. White said that she allocated \$30.00 per hour for teachers' extra duty pay. Reva Rindy made a motion to approve the 2014-2015 Calendar and Alternative Schedule; Staci Griffus seconded, and the motion passed unanimously.

**Vd. Marketing Strategies:** There was no discussion on this item at this time.

**Ve. Board By-Laws:** Staci Griffus asked the board to review Section 10 of the ICDA Board of Directors By-Laws as it pertained to a board member who has missed several meetings. Carol White shared that the board member would resign at the next board meeting.

**Accounting Policies and Procedures (moved from the Consent Agenda):** Dr. White reported that she and accountant, Harlene Shepherd worked together to clearly define the Student Activities account and line items for the funds. Reva Rindy made a motion to approve the revisions to the ICDA Accounting Policies and Procedures; Lynn Gilbert seconded. The motion passed, unanimously.

**VI. Public Comment:** There was no public comment at this time.

**VII. Next meeting confirmation & adjournment.** Commencing discussion it was determined that the next board meeting will be at 4:00 PM on Wednesday, April 23, 2014. Reva Rindy made a motion to adjourn, Staci Griffus seconded, and it was approved with a unanimous vote to adjourn the meeting at 5:03 p.m.

*Respectfully submitted by Toni Arell*