

ICDA Charter High School

Regular Meeting Minutes of the Governing Board

February 19, 2014 – 4:30 PM

ICDA Library – Main Campus: 1195 Corporate Blvd. Reno NV 89502

Ia. Call to Order: Board President, Bill Penn called meeting to order at 4:30 PM

Ic. Pledge of Allegiance: Led by Bill Penn

Ib. Roll Call:

Board Members Present:

Staci Griffus
William Penn
Reva Rindy
Kathie Smith

Staff:

Dr. Carol White, Principal
Tony Nitz, Assistant Principal
Dawn Gilmore, Dean & Art teacher
Toni Arell, Executive Assistant
Harlene Shepherd, Accountant
Pam Butters, A+ teacher

Board Members Absent:

Barbara Land
Lynn Gilbert

Guests:

Carol Brill, Miller Industrial Properties

Id. Approval of February 19, 2014 Regular Meeting Agenda: On motion by Staci Griffus, seconded by Reva Rindy, and approved with a unanimous vote, the February 19, 2014 Regular Meeting Agenda items were approved and if necessary, to take the agenda items out of order.

II. Public Comment: Pam Butters addressed the proposed Zero Tolerance Policy. She stated that implementing the policy make the surrounding community and to parents feel safer, and that promoting a safe school would be a boon to marketing. Mrs. Butters said that 90% of new students mention they didn't feel safe at their home school.

IIIId. Financial Report: Harlene Shepherd reviewed the January 2014 Financial Reports with the board. (See attached)

Va: Lease Agreement for Corporate Blvd.: Carole Brill discussed the terms and conditions of the proposed lease for the other half of 1195 Corporate Blvd. She shared that the owners are being very cooperative. Ms. Brill is in the process of negotiating to have the sewer paid by the owner, and ICDA pay utilities. (See attached document from Miller Industries) There is a \$200,000.00 tenant improvement allowance. Bill Penn asked what the time frame for improvements: December 31, 2014. Ms. Brill stated the once the lease is signed, ICDA will be working in tandem with a contractor to complete the improvements. Reva Rindy asked that Carol White create a "wish list" for "haves" and "wants" for the new building and email the board. The board will have Jeff Blanck review the lease before signing. **Action:** Staci Griffus made a motion to approve the lease with the caveat that Bill Penn, Jeff Blanck and Carol White review before signing the lease agreement. Kathie Smith seconded; the motion passed unanimously.

Kathie Smith made a comment that Buffalo Wild Wings is willing to sponsor schools.

IIIa: Principal, Assistant Principal, and Dean Reports: Carol White stated that ICDA is currently in the throes of WCSD monitoring. She also said that ICDA has received a non-compliant finding in testing. Dr. White and Tony Nitz are negotiating with the district to amend the non-compliance. Dr.

White stated that she attended a lead evaluator meeting for accreditation. She has been selected to be on the Rainshadow Charter School and Pyramid Lake High School evaluation committees. Kathie Smith said that Reed High School is going through the accreditation process this year, and the procedure seems easier than in past years. The board discussed the ICDA web page, and questions arose about perhaps hiring a tech consultant; Kathie Smith made the recommendation to engage the WCSD Tech Academy students to assist in technology. Tony Nitz shared his report with the board: a) HSPE testing: Mr. Nitz informed the board of the passing rates for all tests; b) Mr. Nitz said that in 2010, the district took the Zero Tolerance Policy away from ICDA, and he has been battling to reinstate it ever since.

6:11 p.m. – 6:16: Break

IIIa: Principal, Assistant Principal, and Dean Reports (continued): Dawn Gilmore shared the results of a student survey covering student attendance, the four-day school week, graduation plans, and bullying. (See attached)

Vb: Solicitation of volunteers to evaluate the job performance of Principal, Dr. Carol White for 2013-2014 SY: Staci Griffus and Kathie Smith volunteered to evaluate Dr. White. Their recommendation will be brought before the board prior to the June 31, 2014 due date.

Vd: Solicitation of volunteers to prepare the 2014-2015 budget: Bill Penn and Reva Rindy volunteered to work with Dr. White and Harlene Shepherd on the budget, due April 1, 2014.

Vc: Purchase of lap top computers and carts not to exceed \$25,000.00: Staci Griffus made a motion that the school purchase lap top computers and carts not to exceed \$25,000.00 should the donation go through. Kathie Smith seconded; the motion passed unanimously.

Public Comment: There were no public comments at this time.

Vf: Student response system, Qwizdom, not to exceed \$10,000.00: Dawn Gilmore received a \$10,000.00 grant and recommends the purchase of Qwizdom, a student response system. Reva Rindy made a motion to approve the student response system, Qwizdom, not to exceed \$10,000.00 Kathie Smith seconded; the motion passed unanimously.

Ve: Prospective Investment Policy, ICDA: Bill Penn proposed that this item be tabled until the next meeting. Staci Griffus made a motion to table the prospective investment policy, ICDA until the March 19, 2014 meeting. Reva Rindy seconded; the motion passed unanimously.

Dawn Gilmore shared her student project, skateboard design, with the board.

Next meeting confirmation & adjournment. Commencing discussion it was determined that the next board meeting will be at 4:30 PM on Wednesday, March 19, 2014. On motion by Reva Rindy, seconded by Staci Griffus and approved with a unanimous vote, the adjournment of the meeting was approved at 6:56 PM.

Respectfully submitted by Toni Arell