

ICDA High School Board of Directors

MEETING MINUTES

November 19th, 2015 * 5:30 P.M.

ICDACHS ▪ 1195 Corporate Blvd., Reno NV 89502

- I. Call to Order: Meeting was called to order by Michel Fike at 5:36pm
 - a. Location - Library
- II. Roll Call:
 - a. Board Members Present: Michel Fike, Jessica Rodriguez, Lisa Fitzpatrick, Wendy Liebler
 - b. Staff Members Present: Dawn Gilmore, Tony Nitz, Harlene Sheperd, Gustin Gondoras(Secretary)
 - c. Student Representative Present: Keeli Rodriguez (adopted this meeting)
 - d. Guests Present: Miguel Carter, Michael Davis
- III. Pledge of Allegiance:
 - a. Lead by Michel Fike
- IV. Public Comment

Comments from the public are invited at this time. The Board is precluded from discussing or acting on items raised by public comment, which are not already on the agenda. Comments cannot be restricted based on viewpoint. Public comments are limited to three minutes per person.

 - i. Miguel Carter- Presents the Pyramid Lake field trip with 17 students:
 - i. The students were excellent and well behaved
 - ii. The other teachers on the trip had an excellent time
 - iii. It was a “very special” trip that involved dancing and well-presented information about the area
- V. Routine Business- **(Jessica Rodriguez motions to discuss this section after Michael Davis presents the Financials Audit, Wendy Liebler 2nds, motion carries)**
 - a. Approval of Agenda: Action to adopt the November 19th, 2015 Meeting Agenda (Items may be called out of order; two or more items may be combined, and items may be removed from agenda or delayed at any time)
 - i. Jessica Rodriguez motions to adopt the meeting agenda, items can be called out of order, combined, removed, or delayed. Lisa Fitzpatrick 2nds. Motion carries.
- VI. Financials Audit Presentation
 - a. Michael Davis Presented Annual Audit for FYE-2015 to the Board
- VII. Oral Reports
 - a. Board Member Activity Reports
 - i. Student Representative, Keeli Rodriguez, has postponed the spaghetti dinner for the winter performance and will instead be hosting it during the Valentine’s Day performance
 - i. No Elementary Schools have yet responded to dance class offerings
 - ii. Lisa Fitzpatrick discusses the potential of a parents’ night on the 3rd Friday of every month
 - iii. Michel Fike discusses Great Basin Bicycle as a potential contact as a potential contact for ICDA

- iv. Jessica Rodriguez discusses that the Veteran's Day Parade was not as successful as it could have been due to various reasons – mainly many of the students were sick
- b. Principal and Vice Principal Reports
 - i. Vice Principal –
 - i. Tony Nitz discussed the HSPE results- received on November 19th, 2015- slightly lower than in previous years
 - ii. Discipline issues have been minor
 - iii. Building and grounds- Flooring for the new Career Center has been installed- Mr. Simmons will be invited to next meeting to discuss
 - ii. Principal –
 - i. Dawn Gilmore briefly presents the Close-Up Washington D.C. trip and will have a full presentation presented by the student and teacher that went on the trip
 - ii. Field trip to Pyramid lake was a success
 - iii. Average enrollment- 228 students- 89 distance students- 159 on campus
 - iv. Alternative framework discussed for credit deficient students
 - v. Reporting process for ICDA is due in February
 - vi. Recruiting and marketing- Commercial for ICDA are in movie theaters, advertising in outlying areas is discussed for distance education
 - vii. Intersession will start December 21st 2015
 - viii. 2 students are involved in the Higher Ed program with TMCC's Jump Start program
- c. Financial Report
 - i. Harlene Shepard reports that as of November 19th- Financials are in good standing
 - i. Insurance plans will change for the next financial year

VII. Consent Agenda

- a. Approval of October 15th, 2015 Meeting Minutes
 - i. Motion to add date to item 6, sub-item 3 of Principal report by Jessica Rodriguez, Wendy Liebler 2nds, carries
 - ii. Jessica Rodriguez motions to approve minutes, Wendy Liebler 2nds, carries

VIII. Discussion and Possible Action Items

- a. Auditors Presentation of 2015 Financials
 - i. Section moved to item VI
- b. Review and Possible Approval of Submitted Board Applications
 - i. No applicants at this time
- c. Review and Possible Approval of Items for the ICDA Board Application Pack
 - i. Michel Fike needs to submit a notarized affidavit – no action required at this time
 - ii. Jessica Rodriguez motions to adopt application without modifications, Wendy Liebler 2nds, motion carries
- d. Training Workshop for Board Members Scheduling
 - i. Will replace regular next regular board meeting on December 17th, and will meet at 3pm. Board evaluations will be presented at that time as well- Jessica Rodriguez motions to adopt this schedule, Lisa Fitzpatrick 2nds, carries

X. Public Comment (as detailed previously in agenda)

- a. None

XI. New Business – Next Meeting Planning

- i. Close-Up Presentation will be on next agenda
- ii. Review of Charter Renewal
- iii. Progressive Discipline plane

XII. Next Meeting Confirmation & Adjournment

- a. Jessica Rodriguez motions to meet again on December 17th at 3:00pm. Lisa Fitzpatrick 2nds, motion carries
- b. Jessica Rodriguez motions to adjourn, Lisa Fitzpatrick 2nds, motion carries – meeting adjourns at 7:20pm

MEMBERS OF THE PUBLIC WHO ARE DISABLED AND REQUIRE SPECIAL ACCOMMODATIONS OR ASSISTANCE AT THE MEETING ARE REQUESTED TO NOTIFY GUSTIN GONDORAS, BOARD ASSISTANT, AT 1195 CORPORATE BLVD, RENO, NEVADA 89502 OR BY CALLING (775) 857-1544 PRIOR TO THE MEETING DATE.

This agenda posted at the following locations: ICDA Charter High School: 1195 Corporate Blvd. Reno NV / ICDA website: icdachs.com / Washoe County School District Administration Offices: 425 East Ninth Street Reno, NV / TMCC Meadow Mall Campus 5270 Neil Rd, Reno, NV, 89502