

ICDA High School Board of Directors

MEETING MINUTES

September 17, 2015 * 6:30 P.M.

ICDACHS ▪ 1195 Corporate Blvd., Reno NV 89502

- II. Call to Order: Meeting was called to order by Michel Fike at 6:47pm
a. Location - Library

- III. Roll Call:
a. Board Members Present: Michel Fike, Jessica Rodriguez
b. Staff Members Present: Dawn Gilmore, Tony Nitz, Harlene Sheperd, Gustin Gondoras(Secretary)
c. Guests Present: Lisa Fitzpatrick, Keeli Rodriguez

- III. Pledge of Allegiance:
a. Lead by Michel Fike

IV. Public Comment

Comments from the public are invited at this time. The Board is precluded from discussing or acting on items raised by public comment, which are not already on the agenda. Comments cannot be restricted based on viewpoint. Public comments are limited to three minutes per person.

- a. No Comments

VI. Routine Business

- a. Approval of Agenda: Action to adopt the September 17, 2015 Meeting Agenda (Items may be called out of order; two or more items may be combined, and items may be removed from agenda or delayed at any time)
a. To be completed after removal of Staci Griffus from board is moved and carries

VII. Oral Reports

- a. Principal and Assistant Principal reports
i. Tony Nitz (Vice Principal) Reports:
ii. Building and Grounds – Installation of new blinds on all exterior windows was completed
iii. School Opening on August 10th 2015 went well and the school is running smoothly
iv. Student scheduling was efficient
v. Assessment schedule was presented and explained
ii. Dawn Gilmore (Principal) Reports:
i. NV Achievement Handout presented – benchmarks for school success discussed
ii. Summer School graduation presented, students that earned graduation status were added to ICDA’s graduation rate
iii. School enrollment is presented
1. At last count there are 229 students enrolled
2. On count day there were 232 students enrolled
iv. Distance education is discussed - several options are now available for the students
b. Financial Report – Presented by Harlene Sheperd
i. On the week of September 10th 2015 a financial audit was held which resulted in a positive outcome.

- ii. Previous year (ending June 30th 2015) financial report is presented and examined by board.
- iii. Previous year (ending June 30th 2015) budget is presented showing that ICDA was in the black
- iv. Current year financials discussed
 - i. Reserve fund is address
 - ii. Michel Fike asks about categorical funds – Harlene Sheperd answers, no, to limited funds
 - iii. Reserve funding discussion will be on the next board meeting agenda
 - 1. Suggested reserve of \$80,000.00 to be approved for contingency funds for board approved projects
- c. Board Secretary Report – Presented By Gustin Gondoras
 - i. Previous school year’s board information binder is presented
 - ii. Michel Fike reminds board secretary that a quarterly report will be done

VIII. Consent Agenda

- a. Approval of June 18, 2015 Meeting Minutes (Moved to item IX c of the next second pending acceptance of Staci Griffus’s resignation)

IX. Discussion and Possible Action Items

- a. Acceptance of Staci Griffus’s resignation – email from Staci is review by board
 - i. Acceptance of Staci Griffus’s resignation drafted on August 7th 2015 is recognized and carries on September 17th 2015.
- b. Review and Possible Approval of Submitted Board Applications
 - i. Lisa Fitzpatrick is introduced and presents herself
 - 1. Former teacher in the district, data compiler for the district, worked with/in Title one schools, current owner of One World
 - ii. Dawn Gilmore present’s Lisa Fitzpatrick’s board application
 - 1. Dawn Gilmore reads/asks disqualification questions to Lisa
 - a. Lisa answers all answers – no disqualifying parameters met
 - iii. Jessica Rodriguez makes a motion to adopt Lisa Fitzpatrick to the board – evoking emergency medical procedures for the removal and/or adoption of a board member
 - iv. Motion in moved and carries- Lisa Fitzpatrick is welcomed as a new board member
- c. E-Rate requirements for 2015 – 2016 SY
 - i. Michel Fike opens discussion on E-Rate
 - ii. Presented by Harlene Sheperd – requirements to be a part of E-Rate are discussed and it is addressed that it is a reimbursement program that benefits the school through our use of technology and the technology available on site
 - iii. Jessica Rodriguez makes a motion to keep E-Rate, 2nded by Lisa Fitzpatrick, motion carries
- d. Board Evaluation
 - i. Dawn Gilmore is continuing to research evaluations and evaluation protocols for the future of the school
 - ii. Board Binders will be created and made available to each board member
- e. Review and approval of Final State School Audit for 2014 – 2015 SY
 - i. Michel Fike addresses a few concerns
 - 1. Training for special education

- 2. Data collection is discussed
- 3. Dawn Gilmore addresses the compliancy of teachers for Lisa Fitzpatrick
- ii. Motion by Jessica Rodriguez to approve the Final State School Audit for 2014-15SY is put forth, 2nded by Lisa Fitzpatrick, motion carries to approve
- f. Motion made by Jessica Rodriguez to correct agenda to read "September 17th 2015", Lisa Fitzpatrick 2nded, carries
- g. Financials – Motion to adopt contingency to categorical budget for 2015FY (June 30th) made by Michel Fike, 2nded by Jessica Rodriguez, carries
- h. Motion by Jessica Rodriguez to change information on Meeting Dates Calendar to read, "September 17, 2015" and "April 14, 2016", Michel Fike 2nded, carries
- i. Closed Session – Contracts, Employees and Legal Representation Review of June Approval

IX. Information Items

- a. Open Meeting Law – Reviewed

X. Public Comment (as detailed previously in agenda)

- a. No Comments

XI. New Business – Next Meeting Planning

- a. 2015-2016 Board Meeting Dates
 - a. Motion to adopt corrected meeting dates made by Michel Fike, 2nded by Jessica Rodriguez, carries
- b. Confirmation of Keeli Rodriguez as Student Representative to the Board
- c. Review of School Performance Plan Information from the State is discussed
 - a. Board Applications
 - b. Board Evaluations
 - c. Open Meeting Law
 - d. 2015 Legislative Changes for Charter Schools

XII. Next Meeting Confirmation & Adjournment

- a. Michel Fike motions to adjourn at 8:17 pm on September 17th 2015 and to meet again on October 15th 2015 at 6:30pm. 2nded by Jessica Rodriguez, carries.
- b. Meeting closed at 8:17pm

MEMBERS OF THE PUBLIC WHO ARE DISABLED AND REQUIRE SPECIAL ACCOMMODATIONS OR ASSISTANCE AT THE MEETING ARE REQUESTED TO NOTIFY GUSTIN GONDORAS, BOARD ASSISTANT, AT 1195 CORPORATE BLVD, RENO, NEVADA 89502 OR BY CALLING (775) 857-1544 PRIOR TO THE MEETING DATE.

This agenda posted at the following locations: ICDA Charter High School: 1195 Corporate Blvd. Reno NV / ICDA website: icdachs.com / Washoe County School District Administration Offices: 425 East Ninth Street Reno, NV / TMCC Meadow Mall Campus 5270 Neil Rd, Reno, NV, 89502